

# Memorandum



CITY OF DALLAS

DATE June 15, 2022

TO T.C. Broadnax, City Manager

SUBJECT **5-Signature Memorandum regarding consideration and performance review of the City Manager, and related action – Request for Investigation**

Mr. Broadnax,

We are writing to express concerns regarding the following 5-signature memorandum, which was filed with the City Secretary's Office at 8:58am on June 9, 2022:

- ***Consideration and performance review of the City Manager, and related action.***

Our concerns are as follows:

1. As you may recall, neither the above-referenced and attached memorandum (the "Memo") nor any other documents were presented to you in your meeting with MPT West and two other councilmembers on Wednesday, June 8, 2022. The only action item or deadline mentioned at that meeting was a follow up meeting scheduled for Monday, June 13 at 3pm. However, it is our understanding that CM Blackmon and CM Willis may have met with you on Thursday, June 9, 2022 and presented you with a file-stamped copy of the Memo.
2. The Mayor's Office, which we believe maintained the original copy of the Memo, **did not have authority** to file it; in fact, we expressly told Mr. Tristan Hallman that the Memo should be held for discussion purposes only, and MPT West and CM Bazaldua also specifically instructed Mr. Hallman to refrain from filing the Memo with the City Secretary's Office.
3. Mayor Pro Tem West and CM Bazaldua engaged in multiple conversations with Mr. Hallman on June 9-10, 2022 and ultimately instructed Mr. Hallman to remove their names from the Memo. At no time during any of those conversations did Mr. Hallman inform either councilmember that the Memo had been filed on June 9, 2022 at 8:58am and would be used for subsequent meetings with you.
4. We did not learn about the filing until media contacts reached out to us with copies of the file-stamped Memo.
5. Although we understand that the Special-Called Meeting for June 15, 2022 was actually called due to the three-signature memo signed by Councilmembers Mendelsohn, Willis, and Blackmon, we still have concerns that the 5-signature memo was filed in the first place without permission.

DATE June 15, 2022

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We have serious concerns about the ethics associated with staff members using Councilmembers' signatures for official documents without express authority from Councilmembers and ask that you **initiate an investigation** into the appropriateness and ethics associated with the filing.


Thank you,



\_\_\_\_\_  
Chad West, District 1



\_\_\_\_\_  
Adam Bazaldua, District 7

  
\_\_\_\_\_  
Jesse Moreno, District 2

c: Honorable Mayor and Members of the City Council

RECEIVED

2022 JUNE 09 AM 8:58

CITY SECRETARY  
DALLAS, TEXAS



City of Dallas

**Memorandum**

DATE June 8, 2022  
TO The Honorable Eric Johnson  
SUBJECT **Request for Placement of Agenda Item – Council Member(s)**

**ITEM/ ISSUE PROPOSED FOR DALLAS CITY COUNCIL CONSIDERATION:**

Pursuant to Section 6.2 of the Dallas City Council Rules of Procedure and Chapter VI, Section 1 of the Dallas City Charter, and in accordance with Resolutions 16-2003 and Resolution 21-1064 previously approved by the Dallas City Council, please post the following item on the June 15, 2022, Dallas City Council agenda:

Consideration and performance review of the City Manager, and related action.

**BRIEF BACKGROUND:**

While performance reviews are tentatively scheduled for later this month, we believe that for the good of the City of Dallas, we must act expeditiously. We hereby request that the performance review of the City Manager and any related official actions supported by a majority of the Dallas City Council, be scheduled on Wednesday, June 15, 2022.

Submitted for consideration by:

Chad West, District #1  
\_\_\_\_\_  
Printed Name, District #

  
\_\_\_\_\_  
Signature

Cara Mendelsohn, District #12  
\_\_\_\_\_  
Printed Name, District #

  
\_\_\_\_\_  
Signature

Paula Blackmon, District #9  
\_\_\_\_\_  
Printed Name, District #

  
\_\_\_\_\_  
Signature

Jesse Moreno, District #2  
\_\_\_\_\_  
Printed Name, District #

  
\_\_\_\_\_  
Signature

Adam Bazaldua, District #7  
\_\_\_\_\_  
Printed Name, District #

  
\_\_\_\_\_  
Signature

cc: T.C. Broadnax, City Manager  
Chris Caso, City Attorney

Mark Swann, City Auditor  
Biliera Johnson, City Secretary