

Mike Miles  
Superintendent of Schools



Educating All Students For Success

July 10, 2014

**TO: Board of Trustees**

**FROM: Mike Miles**

**SUBJECT: Week in Review: July 7 – July 10, 2014**

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*Dallas Independent School District Core Beliefs:*

- *Our main purpose is to improve student academic achievement.*
- *Effective instruction makes the most difference in student academic performance.*
- *There is no excuse for poor quality instruction.*
- *With our help, at-risk students will achieve at the same rate as non-at-risk students.*
- *Staff members must have a commitment to children and a commitment to the pursuit of excellence.*

**Office of the Superintendent**

- No items to report this week.

**Academic Improvement and Accountability**

- No items to report this week.

**School Leadership**

- No items to report this week.

**Human Capital Management**

- HCM's Student Teacher team met with Wylie ISD to discuss Cooperating Teacher training for their district and the current student teaching program components that are successful.
- HCM's HRIS department is working on the creation of a solution to implement customized dashboards specifically for HCM departments.

**Technology**

- Network Services Operations team moved servers within the H. B. Bell building as we near completion of the data center renovation project. This work was completed in spite of the power outages within the building.
- Network Services trained and met with attendees from the Dallas ISD Police and Security department in preparations for new Lync phone system installation. Given the importance of communications, several items were discussed to make the transition un-eventful. Also, the details of the new E911 services were discussed.
- Business Systems moved Campus Activity Funds Accounting to Oracle eBusiness Suites from individual desktop software, providing Financial Operations more visibility and control over these funds. This was part of the R12 upgrade process implemented via Technology Governance.

**Technology (Cont.)**

- Attached is the informational ITS Fact Sheet. Please contact Gray Salada if further clarification is needed.

**Financial Services**

- No items to report this week.

**Operations**

- No items to report this week.

**Communications**

- No items to report this week.

**Public Information Requests**

- Trustees requested to be informed of public information requests from all media outlets. Attached is the spreadsheet for the public information requests submitted from Jun. 23 through Jul. 7. The Office of Legal Services has provided CDs containing the responsive documents for release for the referenced timeframe in this Friday's board packet. Please contact Jack Elrod if further clarification is needed.

**ITS FACT SHEET  
FEBRUARY 2014**

<b>Campus Administrative Support Training Teams (Application Training Classes(Chancery/Oracle/GradeSpeed)</b>	6/2 to 6/6	6/9 to 6/13	6/16 to 6/20	6/23 to 6/27	Month Totals
Enrolled			84		84
Walk-ins					-
No Show/ Cancelled					-
Attended			84		84
One-on One Trainings					-
New Hire and Substitute Orientation and Tech set-up lab			1		1
Intro to PC training for Custodial Services	6				6
<b>Support Calls (Phone and emails)</b>					
Oracle/RequisitionsPayroll/SIRE	158	168	232	123	681
GradeSpeed	5		11		16
Bio-clock					-
<b>Campus Administrative Support Student Record Requests</b>					
	6/2 to 6/6	6/9 to 6/13	6/16 to 6/20	6/23 to 6/27	Month Totals
Request for Deferred Action for Childhood Arrival	36	41	39	36	152
Diploma Requests(walk-ins)	22	11	11	15	59
Diploma Requests(mail-outs)	32	8	14	23	77
Requests from CPS, DA and Probation	17	8	11	3	39
Transcripts(walk-ins)	146	88	136	127	497
Transcripts(mail-outs)	65	135	66	86	352
Transcripts(fax)	168	30	135	116	449
Subpoenas	3	6	4	6	19
Open records Requests	4	4	3	4	15
Record Requests sent from Student Records to DISD schools	38	36	24	2	100
Record Requests faxed to other School Districts	6	8	2	2	18
Miscellaneous Records Request	18	8	15	16	57
TREx Phone Support Calls	5	9	4	3	21
<b>Campus Administrative Support, Elementary and Secondary Teams</b>					
	6/2 to 6/6	6/9 to 6/13	6/16 to 6/20	6/23 to 6/27	Month Totals
Number of School Visits	91	107	31	92	321
Number of school data staff vacancies	5	6	6	7	24
Support Calls (Phone and email)	1,950	1,248	681	896	4,775
Meetings Attended	18	8	13	15	54
Remedy Tickets (opened/in process/closed)	33	19	12	4	68
PowerSchool Testing(Reports/Customizations)					-
Ad Hoc Data Requests	6	10	4	2	22
<b>Desktop Services</b>					
	6/2 to 6/6	6/9 to 6/13	6/16 to 6/20	6/23 to 6/27	Month Totals
Desktop Services Technician Incidents Resolved	1,039	1,235	1,045	879	4,198
Desktop Service Desk Incidents Resolved	613	470	414	537	2,034
Desktop Services Computer Deployment	1,886	934	1,020	1,092	4,932
Desktop Services Deployment of Printers	2	10	10	-	22

**ITS FACT SHEET  
FEBRUARY 2014**

Major Projects:

- Student Records working on summer records
- CAS continues to work on Summer School set up, staff assignments and scheduling
- Training Team finalized oracle Assignments and Responsibilities spreadsheet for OM and Principals for summer school.
- CAS working on on-line enrollment
- Secondary Team working on completeing Master Schedule for next year
- Elemenatry Team working on grade corrections

Ongoing Tasks:

- Elementary and Secondary teams completing EOY closeout tasks

Summary of Media Public Information Request Report  
June 23, 2014 - July 7, 2014

Reference Number	Received	Company	Subject	Request	Approximate Page Total
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**New Requests**

13164	7/7/2014	Matthew Haag / The Dallas Morning News	Athletic Participation Reports	Access to the Athletic Participation reports for the first five games of the boys basketball and football seasons for the 2013/14 school year for all high schools	Open
13165	7/7/2014	Matthew Haag / The Dallas Morning News	Personnel Information	Access to all documents produced or used in the decision to change the employment status of the following employees: Jeff Johnson, Goree Johnson, Marian Willard and Anita Connally; emails, reports or correspondence related to the aforementioned people from March 24, 2014 through present (July 7, 2014)	Open
13166	7/7/2014	Matthew Haag / The Dallas Morning News	Magnet School Residency	Access to the following items: 1) reports of allegations, findings, investigations, and/or audits regarding Dallas ISD magnet schools and student residency from 2010 to present (July 7, 2014); 2) home visitation documentation forms or similar documents used to verify a Dallas ISD magnet student's residence for the 2013-14 school year; 3) procedures, policies, guidelines, rules, or other documents used to determine a magnet student's residence and 4) emails, correspondence and memos regarding magnet schools and student residency from August 1, 2013 to present (July 7, 2014)	Open
13168	7/7/2014	Sky Chadde / Dallas Observer	Personnel Information	Copy of the Dallas ISD investigation report(s) regarding the recruitment of high school basketball players that led to the termination of 15 Dallas ISD employees	Open
13170	7/7/2014	Mark Smith / CBS News	Personnel Information	Copy of the Dallas ISD investigation report alleging head coaches and their assistants falsified student residency documents to enable athletes to play on their teams and any report released to the Dallas Morning News related to Wilmer-Hutchins HS basketball coach John Burley and the recruitment of the named student athlete	Open
13185	7/7/2014	Matthew Haag / The Dallas Morning News	Investigation Reports	Access to all completed investigation reports by Internal Audit from June 1, 2014 through present ( July 7, 2014)	Open

**Previous  
Requests Still  
Pending**

12382	8/16/2013	Matthew Haag / The Dallas Morning News	Procurement Documentation; Contracts; Payment Documentation	Review of the following documentation: 1) all contracts with the District Management Council; 2) all work product created by the District Management Council for Dallas ISD from July 1, 2012 to present (8/16); 3) emails, letters and correspondence sent to or from Dallas ISD and District Management Council from July 1, 2012 to present; 4) all bid documents involving the District Management Council; and 5) all checks, including supporting documentation, to the District Management Council	Open pending AG ruling
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June 23, 2014 - July 7, 2014

12592	10/24/2013	Matthew Haag / The Dallas Morning News	Police Incident Reports	Access to all Dallas ISD police incident reports at the 11 schools the District closed since June 2012	Open in part pending AG ruling; remaining Access
12673	12/10/2013	Matthew Haag / The Dallas Morning News	Investigation Reports	Review of all reports by the Office of Professional Responsibility from August 1, 2013 through December 10, 2013	Open in part pending AG ruling; remaining Access
12886	3/25/2014	Matthew Haag / The Dallas Morning News	Investigation Reports	Copy of all investigation reports and findings from the Professional Standards Office	Open in part pending AG ruling; remaining Access
12900	3/31/2014	Eric Nicholson / Dallas Observer	Personnel Information	Copy of the following documentation related to Aimee Kelly at Conrad HS: 1) any written documentation related to the incident on March 26; 2) records of disciplinary action taken against Ms. Kelly between March 24 - March 31; 3) reassignment documentation for Ms. Kelly and/or change of job description from March 24- March 31; 4) correspondence regarding the incident between David Hamilton, Dallas ISD administration and/or Karon Cofield	Open in part pending AG ruling; remaining Access
12926	4/8/2014	Eva Parks / NBC 5 DFW	Personnel Information	Copy of any and all video recordings related to the investigation concerning special education teacher Aimee Kelly and an incident that occurred on Wednesday, March 26, 2014, at Conrad High School; memos, e-mails, letters to or from Angela Pittman and/or Teresa Shattuck and/or David Hamilton which include any of the following phrases: Aimee Kelly, video, misconduct, investigation, food, cookie, or floor from Wednesday, March 26, 2014, to the present date (4/8); personnel file of Aimee Kelly	Open in part pending AG ruling; remaining Access
12945	4/14/2014	Matthew Haag / The Dallas Morning News	Procurement Documentation	Access to all emails, memos, correspondence, reports and documents regarding Reasoning Mind from January 1, 2010 through present (4/14); all bids submitted by Reasoning Mind; all request for proposals and/or similar requests in which Reasoning Mind was one of the vendors that responded; bid scoring sheets and comments for all bids in the aforementioned; all checks and supporting documentation paid to Reasoning Mind	Open in part pending AG ruling; remaining Access
12952	4/16/2014	Matthew Haag / The Dallas Morning News	Procurement Documentation	Access to the following documentation related to iStation (Imagination Station and/or iStation.com): 1) reports, studies or similar documents from January 1, 2001 thru April 16, 2014; 2) bids submitted; 3) all requests for proposals and/or similar requests in which iStation was one of the vendors that responded; 4) bid scoring sheets and comments for all bids; 5) all checks and supporting documentation paid to the iStation; 6) all contracts with iStation	Open in part pending AG ruling; remaining Access
12963	4/21/2014	Eva Parks / NBC 5 DFW	Investigation Information	Copy of the Dallas ISD police report (#141124) regarding the named student at Conrad HS involving an incident on April 18; all records, emails, statements and memos from the principal and/or other district staff related to the incident	Open in part pending AG ruling; remaining Access
12968	4/22/2014	Eric Nicholson / Dallas Observer	Police Report	Copy of the Dallas ISD police report (#141124) regarding the named student at Conrad HS involving an incident on April 18	Open in part pending AG ruling; remaining Access

Summary of Media Public Information Request Report  
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13006	5/1/2014	Keri Mitchell / Advocate	Board Communication	Copy of the emails sent to and from the Dallas ISD Board of Trustees in the last 120 days regarding Mata and Mount Auburn Elementary Schools	Open in part pending AG ruling; remaining CD
13016	5/6/2014	Jason Trahan / WFAA	Investigation Reports	Copy of the closed investigations conducted by the Professional Standards Office	Open in part pending AG ruling; remaining Access
13067	5/20/2014	Matthew Haag / The Dallas Morning News	Investigation Reports	Copy of all investigation reports and findings by the Professional Standards Office from March 25, 2014 through present (May 20, 2014)	Open in part pending AG ruling; remaining Access
13099	6/4/2014	Matthew Haag / The Dallas Morning News	Personnel Information/ Student Discipline/ Police Arrests	Copy of the following items for school years 2009-10, 2010-11, 2011-12, 2012-13, and 2013-14: 1) list of Dallas ISD employees on assault leave including the name, employee ID, hire date, job, job location, numbers of days on assault leave, description of incident that resulted in assault leave; 2) police arrests and citations including citation number, citation date, person cited/arrested (if adult), DOB, age, sex, ethnicity, race, location description and charges; 3) student discipline information regarding information for in-school suspension, out-of school suspension, DAEP, JJAEP that includes name of student (if an adult), DOB of student, age, student's school name, incident location, date of incident, referral type (ISS, DAEP, etc.), reason for referral/description of incident, and number of day in ISS, OSS, DAEP, or JJAEP	Open in part pending AG ruling; remaining Access
13112	6/9/2014	Allen Manning / CBS 11 TV	Personnel Information	Copy of any documents, emails, and reports that outline the case against Jeff Johnson, Marian Willard, Goree Johnson, Roderick Johnson, and John Burley in relation to allegations that coaches fabricated student residency documents to get star athletes from other parts of town to play at Dallas ISD high schools; list of all employees terminated or censured in relation to the investigation	Open in part pending AG ruling; remaining Access
13113	6/9/2014	Jason Trahan / WFAA-TV	Personnel Information	Copy of the PSO reports for the employees terminated on Friday, June 6, 2014	Open in part pending AG ruling; remaining Access
13114	6/9/2014	Mike Mooney	Personnel Information	Copy of any documents related to the investigation into recruiting infractions and documents related to the death of Troy Causey including previously released documentation	Open in part pending AG ruling; remaining Access
13115	6/9/2014	Matthew Haag / The Dallas Morning News	Personnel Information	Access to the investigation reports and supporting documents for the employees fired on June 6, 2014	Open in part pending AG ruling; remaining Access
13117	6/9/2014	Matthew Haag / The Dallas Morning News	Student Records	Access to all student academic and disciplinary reports/documents for named student	Open

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13118	6/9/2014	Matthew Haag / The Dallas Morning News	Student Records	Access to the home-visitation reports for high school students, or similar documents that confirm that student-athletes live where the students claim, since the reports were implemented	Open
13126	6/11/2014	Eric Nicholson / Dallas Observer	Personnel Information	Copy of the following items: 1) personnel file for Goree Johnson, Roderick Johnson, and Royce Johnson; 2) records related to a 2003 complaint against Royce Johnson related to allegations of illegally recruiting two basketball players from Cedar Hill; 3) records related to the Dallas ISD investigation regarding Kimball and the recruitment of a basketball player during the 2011-12 school year; 4) records related to the Dallas ISD investigation on recruiting and any other violation by the Dallas ISD varsity athletic program related to a Wilmer-Hutchins basketball player; and 5) records related to any other investigations conducted by Dallas ISD since 2008 into violations of district rules by any varsity athletic programs	Open
13148	6/18/2014	Matthew Haag / The Dallas Morning News	Personnel Information	Access to the following items: 1) applications submitted for the chief of transformation and innovation position; 2) documents related to the applicants interviewed for the position and 3) notes, interview notes, and recommendations about applicants who applied for the job	Open

**Previous Request  
- Information  
Released**

12476	9/17/2013	Tawnell Hobbs / The Dallas Morning News	Police/Incident Reports	Copy of all police/incident reports at Spruce High School from August 26, 2013 to present (9/17/13)	Withhold per AG ruling
12833	3/4/2014	Matthew Haag / The Dallas Morning News	Support Our Public Schools / Home Rule District	Access to the following: 1) all emails, correspondence, memos or documents regarding Support Our Public Schools from August 1, 2013 to present (3/4); 2) all emails, correspondence, memos or documents regarding home-rule districts from August 1, 2013 to present (3/4); 3) all emails, correspondence, memos or documents sent to or from Mike Morath's Dallas ISD email address from August 1, 2013 to present (3/4); 4) all emails, correspondence, memos or documents sent to or from Mike Morath's personal email accounts regarding Dallas ISD from August 1, 2013 to present (3/4); and 5) all emails, correspondence, memos or documents sent between the district and following people from August 1, 2013 to present (3/4): Wilton Hollins, Louisa Meyer, Gary Griffith, Stephen Jones and/or Jeronimo Valdez	N/A-CD