

## Mayor Tom Leppert's Intern Fellows



The Mayor's Intern Fellows is an 8-week summer internship program. The goal of this program is to introduce Dallas public high school students to employment opportunities for the purpose of preparing and motivating these students for higher education. The initiative allows students to visualize their future, see the possibilities that a quality education can afford, and acquire the tools to chart a course to realize their goals. As an incentive, the program also pays a competitive wage. Eligible students will have already demonstrated a commitment to academics and higher education.

Participating companies employ between one and five students from select Dallas high schools. Student Interns gain experience performing job duties within a corporate office and acquire unique leadership skills through exposure to executives within the company. Companies provide an environment focused on job and communication skill-building. Also, they educate students on their company and their industry. Adding to the quality and uniqueness of the program, company mentors spend one-on-one time with students to help them understand the types of college coursework needed to obtain the identified skills, which schools can provide these courses, and what life choices are needed in order to obtain a meaningful career.

Our goal in 2010 is to employ 200 interns at 100 companies. Some corporations may choose to fund interns to work at local nonprofit agencies as well as providing transportation and meals for the interns.









## STUDENT REQUIREMENTS

- Minimum 16 years of age and legal resident of the United States
- At least 3.0 GPA and a solid attendance record
- Rising high school rank of Junior or Senior
- Participant in Education is Freedom or Senator Royce West's It's About Our Community
- Fellows must participate in the prescribed training program
- Fellows will outline progress during their internship with a written or multimedia project. This will include analysis of the job, the company and industry, and how this has shaped their educational and career choices

## **COMPANY REQUIREMENTS**

- Provide 8 week summer fellowships for student fellows
- Compensate at least \$9.00 per hour for 40 hours a week that totals \$2,880 for the 8 weeks
- Assist student's transportation costs (DART fare, etc.)
- Provide a basic job for the Fellows so they understand the expectations and skills needed for a corporate job
- Provide corporate mentors to constructively support students in learning basic office and business skills and to constructively assist the Fellows through any challenges along the way (i.e. office skills, appropriate dress)
- Create a unique program around the 5<sup>th</sup> day of the week that includes: one-on-one time with top managers and executives; education about the company, its jobs and its industry; discussing education needed for those jobs

For more information contact: